



ELIZABETH
Institute
SYDNEY, AUSTRALIA

CRICOS Provider: 03695F | RTO Provider Code: 41286
Level 3, 56 – 58 York Street, Sydney NSW 2000, Australia.

International Student Enrolment Application Form 2021

PART A PERSONAL DETAILS – student to complete		
Title: Mr / Ms / Mrs / Miss (please circle)		
First Name:	Middle Name:	Family Name:
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth (dd/mm/yyyy) : / /	
Country of Birth:		
Passport Number: _____	Expire Date (dd/mm/yyyy): / /	
Country of Issue: _____	Nationality: _____	
Unique Student Identifier (USI)	Number: _____	<input type="checkbox"/> No Number
<input type="checkbox"/> I give Elizabeth Institute with permission to use the supplied USI number as applicable during my studies.		
<input type="checkbox"/> I do not have a USI number and I provide Elizabeth Institute with permission to apply for one on my behalf. <i>(See Additional USI information at the end of this form).</i>		
PART B CONTACT DETAILS – student to complete		
Telephone / Mobile:	Email:	
I give permission for Elizabeth Institute to refund any fees to my nominated agent or third party representative?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Name of agent or third party representative		
Overseas Home Residential Address* – must be completed by all offshore student applicants		
Building / Property name:	Unit:	Street No:
Street Name:	Suburb:	Post code:
State / Province:	Country:	
Australian Home Residential Address* – must be completed by all onshore student applicants		
Building / Property name:	Unit:	Street No:
Street Name:	Suburb:	Post code:
State / Province:	Country:	



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Please note that **student visa condition 8533** requires all student visa holders to update your residential address with Elizabeth Institute within 7 days of arriving in Australia if you were outside Australia when your student visa was granted.

If your residential address changes you must let us know **within 7 days of the change**.

You must also let us know if you have changed your education provider within 7 days of receiving:

- a confirmation of enrolment from your new education provider, or
- evidence you have been enrolled by the new education provider

Department of Home Affairs will contact you through your school. If you don't update your contact details with us, the Department won't be able to contact you.

*Cannot list a PO Box address as main address

Postal Address* This may be a PO Box address

Tick if same as overseas residential address

Tick if same as Australian residential address

Address:

Suburb:

Post code:

Emergency Contact*

Name:

Relationship:

Address:

Email:

Telephone / Mobile:

PART C COURSE SELECTION

Please select the course/s you are interested in applying - *tick the courses you wish to study*

Course code and Name	Tick	Mode of Study	Delivery Method
BSB40820 Certificate IV in Marketing and Communication (CRICOS Course Code:103569B)	<input type="checkbox"/>	Full time	Class room*
BSB50620-Diploma of Marketing and Communication (CRICOS Course Code: 103570J)	<input type="checkbox"/>	Full time	Class room*
BSB60520-Advanced Diploma of Marketing and Communication (CRICOS Course Code: 103571H)	<input type="checkbox"/>	Full time	Class room*
ELICOS - General English (CRICOS Course Code: 0100031)	<input type="checkbox"/>	Full time	Class room*

***Note**, due to Covid-19 courses may also need to be conducted in a virtual classroom in the event of Government mandated lockdowns. Students will be informed of this either prior to or during their enrolment with our institute.

Elizabeth Institute

Head Office and all correspondence to:

Level 3, 56-58 York Street, Sydney NSW 2000

Website: <https://elizabeth.edu.au> | Email: marketing@elizabeth.edu.au

Phone: 02 93666200 | CRICOS Provider Code: 03695F | RTO Provider Code: 41286 | ABN 29 605 897 818



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PART E ADMISSION ELIGIBILITY

Prospective students are required to have certain level of English Language proficiency. Elizabeth Institute will accept test results (with relevant test scores) from any of the following English Language test providers listed below.

Have you completed any English test from any of the English Language Test providers listed below?

Yes No

If yes, please select the appropriate test result: IELTS TOEFL PTE CAE OET

Test Result (Overall):	Test Date:
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Mandatory LLN Test – all student applicants must complete

Please note that all student applicants **MUST** complete Language, Literacy and Numeracy (LLN) test prior to their enrolment with Elizabeth Institute. LLN test is conducted to measure your language, literacy and numeracy skills to determine your suitability as well as if any additional learning support required for the course applied. LLN test is conducted in English only. You will be given instructions on how to complete this test by our admissions team.

NOTE: Not all nationalities are required to provide proof of English language proficiency. You do not need to provide evidence of an English test score with your application if:

- you are a citizen and hold a passport from UK, USA, Canada, NZ or Republic of Ireland

If you are from a country listed above, please tick here

- you are enrolled in ELICOS - General English course
- you have completed at least 5 years' study in English in one or more of the following countries: Australia, UK, USA, Canada, New Zealand, South Africa, or the Republic of Ireland

PREVIOUS ACADEMIC QUALIFICATIONS

Have you previously studied in Australia? Yes No

If yes, please provide your Student USI

Are you currently in Australia? Yes No

Please include details of all your previous qualifications obtained or yet to be completed. Certified copies and official translations of the academic documents must be attached to this application.

Please list most recent qualifications first, including the courses yet to be completed.

Qualification (e.g.: Year 12, bachelor, etc.):	
Institution name:	
Country:	Duration:

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Completion Date:	<input type="checkbox"/> Yet to complete
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Qualification (e.g.: Year 12, bachelor, etc.):
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Institution name:

Country:	Duration:
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Completion Date:	<input type="checkbox"/> Yet to complete
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Prior studies in Business and Marketing courses may be credited against your studies at Elizabeth Institute. If you wish to apply for Recognition of Prior Learning (RPL), please provide the copies of your previous qualifications, academic transcripts and course outlines.

Do you wish to apply for credit transfer or RPL (Recognition of Prior Learning)? Yes No

If yes, contact Elizabeth Institute for an Application Form for credit transfer/RPL via admin@elizabeth.edu.au

PART F SPECIAL NEEDS

Disability

Do you consider yourself to have a disability, impairment or long-term condition that could affect your studies? Yes No

If yes, please provide details so we can best support you

PART G VISA LODGEMENT

Where will you be lodging your student visa application based on your Elizabeth Institute enrolment?

Inside Australia Outside Australia

Do you have a current Australian visa? Yes No

If yes, visa type: _____ Expiry date ___/___/___

NOTE: If you currently hold a Bridging Visa, please also provide a copy of your Bridging Visa grant notice.

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PART H SUPPORTING DOCUMENTATION

Please confirm you have attached the following documents, certified and accompanied by English translations if applicable:

- Passport including photo page and signature page
- Evidence of English language proficiency (if applicable)
- Academic certificates/transcripts of previous academic studies (translated copies needed if not in English)
- Copy of current visa grant (if in Australia)

PART I STUDENT STATEMENT

Have you ever had a visa application refused or visa cancelled for Australia or any other country?

- Yes No

Have you ever been reported to Australia's Department of Home Affairs for failing to meet visa conditions?

- Yes No

Have you ever been convicted of a criminal offence in Australia or any other country?

- Yes No

By submitting this form I agree that all information provided in the application is complete and correct.

I understand that Elizabeth Institute may refuse my application or cancel my enrolment if any information is found to be incorrect or misleading.

By submitting this form I agree that Elizabeth Institute will independently verify the information supplied by me in this form and request further information or documentation as required.

I authorise my booking agent to act on my behalf in all matters relating to this application and associated visa application.

I have reviewed and understand the Elizabeth Institute Prospectus which outlines the course information and fees and charges and payment schedules for the course. I understand that a non-refundable \$200 enrolment fee is payable upon submission of this form to Elizabeth Institute.

I confirm that I have reviewed the Fees and Refunds Policy and Procedure which is available on the website at <https://elizabeth.edu.au/>

I confirm that I have reviewed the International Student Handbook which contains important information relevant to my enrolment with Elizabeth Institute, which is available on the website at <https://elizabeth.edu.au/>

Student name _____

Student signature _____ Date ___/___/___

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SUBMITTING YOUR APPLICATION

Please submit your application to email address; marketing@elizabeth.edu.au . You will receive a response within two business days. Please note that Elizabeth Institute may request additional information from you in support of your application.

Send Enrolment Form to

By Post: Admissions Department
Elizabeth Institute
Level 3, 56-58 York Street
Sydney, NSW, 2000 Australia
By Email: marketing@elizabeth.edu.au

For help with your enrolment form, or if you require any further information, please contact staff at Elizabeth Institute on: +61 2 9366 6201.

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